



UNDP Regional Centre in Bangkok

TERMS OF REFERENCE

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| Title: | Facilitators on leadership and development for women and girls living with HIV (2 positions required) |
| Type of Contract: | Special Service Agreement |
| Duration : | March – December 2010 (Up to 40 work days) |
| Duty Station: | Home-based with travel to New York and two Asian countries |

Background

In December 2009 the UNAIDS Programme and Coordinating Board approved the Operational Plan for the UNAIDS Action Framework: Addressing Women, Girls, Gender Equality and HIV (2010-2014). The Operational Plan assigns specific responsibilities for action to the UNAIDS Cosponsors as well as the Secretariat and UNIFEM. It specifically tasks UNDP to undertake several actions, ***including “take the lead in the UN Joint Teams on AIDS to support leadership development programmes for women, young women and girls living with HIV in 30 countries by end-2010 and 20 countries by the end of 2011, due to develop new national AIDS strategies.”***

Following this UNDP at a global level has started a process to review and redesign the Leadership Development Programme to focus on HIV positive women and girls. This programme is designed with women and girls living with HIV at its centre, and the full involvement of other key stakeholders including governments, civil society, the private sector and people living with HIV/AIDS.

Objectives of the Assignment

To conduct leadership development programmes for women, young women and girls living with HIV in two Asia countries

Scope of Work

To implement the programme in Asia the UNDP Regional HIV Team seeks to engage two facilitators who will assist with implementing the initiative in Asia.

The facilitators will be invited to a training session using a 3 step process of learning in action.

Following which, the facilitators will assist in conduct two sessions of 3-5 workshops in two selected countries in the region. It would include

Roll out workshops in two Asian countries

- 5 days workshop, 3 days preparation and 2 days report writing

Follow up Workop in two Asian countries quarter 4

- 5 days workshop, 3 days preparation and 2 days report writing for rollout workshop

Duration of Assignment, Duty Station and Expected Place of Travel

Duration of Assignment: March-December 2010

Duty Station : Home-based

Expected Place of Travel: New York and two Asian countries

- 23-27 March 2010 (Training of Trainers Workshop in New York)

Total 5 days of workshop 4 days of travelling (Only DSA and terminal allowance will be paid. The air ticket will be provided)

Roll out workshops in two Asia countries

- 5 days workshop, 3 days preparation and 2 days report writing

Total 10 days x 2 assignments= 20 days (consultancy fee= Up to 10 days per country assignment)

Follow up Workop in two Asian countries quarter 4

- 5 days workshop, 3 days preparation and 2 days report writing for rollout workshop

Total 10 days x 2 = 20 days (consultancy fee =Up to 10 days per country assignment)

Total up to 40 days (consultancy fee for consultants will NOT be paid during the training in New York. The consultant will receive only DSA and terminal allowances)

Deliverables/Output

Consultants are expected to deliver the following to UNDP

1. Report on the first session for each country
2. The final report on the programme for each country
3. Workshops in two Asian countries

Provision of Monitoring and Progress Control

The consultant will report to the UNDP HIV Practice Team leader in Asia and the Pacific.

Degree of Expertise and Qualifications

- Bachelor degree in social sciences or related fields
- At least 5-7 years of experience in facilitating workshop using L4R methodology
- Has excellent facilitation skills
- Uses generative, results- oriented methods
- Has a track record of generating results through participants in the learning- in action programmes
- Understands the HIV/AIDS epidemic in their region and its impact on women and girls.
- Deeply appreciates the value of diversity, equality and human rights
- Very able to accept, and interested in, feedback
- Creative and flexible

- Able to commit to entire process

Please visit <http://www.undp.or.th/aboutus/jobs.html> to see full job descriptions. Interested persons should submit a detailed resume, and UN Personal History Form (P11) with a cover letter clearly stating the position title by 16 March 2010. Women candidates are encouraged to apply. Kindly send the application to:

Procurement Unit

G.P.O Box 618, Bangkok 10501 or email to: rcb.procurement.th@undp.org

Only shortlisted candidates will be notified