



**UNDP Thailand**  
**TERMS OF REFERENCE**

**Title:** Policy and Advocacy Regional Coordinator  
**Type of Contract:** Special Service Agreement  
**Duration :** 4 months  
**Duty Station:** Bangkok, Thailand

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**Background**

The United Nations Inter-Agency Project on Human Trafficking (UNIAP) was established in June 2000 to facilitate a stronger and more coordinated response to human trafficking, in the Greater Mekong Sub-region (GMS) and beyond. UNIAP is managed by a headquarters in Bangkok, with country project offices in the capitals of Cambodia, China, Lao PDR, Myanmar, Thailand and Viet Nam. While UNIAP is a UN inter-agency project, UNIAP receives financial support from its own bilateral and multilateral funding and not from UN agencies, allowing it to retain a neutral position within the UN that serves UN agencies, governments, and NGOs equally. It is the only inter-agency coordinating body on human trafficking of its kind within the United Nations system.

The purpose of UNIAP in Phase III (2006-2010) is to build on and further strengthen the regional response to human trafficking among governments, UN and other development partners working in the anti-trafficking sector, based on (a) improved cooperation within and between partners, (b) effective targeting of resources and expertise and (c) application/dissemination of the latest in lessons learned in and outside of the GMS. The Project comprises interlinking services as coordination, technical assistance, capacity building, issue analysis, and advocacy, in addition to identification of and responses to addressing new and emerging human trafficking issues.

In the past year, there has been a significant increase in the amount of support UNIAP has had to provide to legal programs and analysis under the COMMIT Process, as the Mekong Governments improve their legal frameworks and bilateral mechanisms for combating human trafficking. In response, the UNIAP regional team has launched legal assistance programs to bring more legal technical expertise to COMMIT; a policy and advocacy coordinator as a part of the UNIAP regional team would provide more follow-through for changes and improvements to existing policies in the region as laws are implemented and COMMIT programs clarify areas requiring strengthening in the anti-trafficking policy arena.

**Objectives of the Assignment**

The objective of the Policy and Advocacy Regional Coordinator is to support and guide selected legal and advocacy efforts throughout the region.

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## **Scope of Work**

### **1. Support to COMMIT legal initiatives, by COMMIT PPC**

#### **1.1 ANALYSES AND STRENGTHENING OF LEGAL FRAMEWORKS (PPC 3; PPC 4).**

- Build upon the legal and policy analysis already carried out to further support the Governments of China and Lao PDR in understanding how their current legal frameworks are not in line with the principles of the COMMIT MOU.
- Provide advice on what laws need to be revised, implementation of trafficking laws and policies and interpretation in line with Palermo.
  - *COMMIT Target 3.1. Bilateral agreements signed (specifically, Cambodia-Malaysia)*
  - *COMMIT Target 4.3. Ratification of the major international and regional agreements*
  - *COMMIT Target 4.4. National legal frameworks*
  - *COMMIT Target 4.5. Extradition and MLATs incorporate trafficking-related crimes*

#### **1.2 ANALYSES AND IMPROVEMENT OF FORMAL LABOR MIGRATION CHANNELS (PPC 6).**

- Build upon the legal analysis, research, and direct support to governments and other stakeholders to further address the urgent and neglected area of formal labor migration channels. The governments see this as a priority for COMMIT SPA II, and we have only four months left before the SPA II expires.
  - *COMMIT Target 6.1. Regional and national operational guidelines and mechanisms for labor recruitment and migrant protection*
  - *COMMIT Target 6.2. Training on and systematic monitoring of compliance with the regional and national guidelines on labor recruitment and migrant protection*

#### **1.3 DOCUMENTATION FOR POLICY ADVOCACY**

- Working closely with the Communications team, prepare documentation that helps to articulate the progress made in supporting both COMMIT and NON-COMMIT legal efforts to help advocate the lessons learned and the recommendations forward.

### **2. Support to non-COMMIT legal initiatives**

- Serve as primary focal point for the UNIAP Ethics and Human Rights in Counter-Trafficking project, including the design and provision of ethics trainings as needed throughout the region
- Provide program development advice and guidance on emerging policy issues in the region to which UNIAP should be more responsive

- Draft SIREN and other policy analyses as appropriate, conducting in-depth analyses on high-priority legal implementation gaps as needed
- Liaise with all UNIAP COs and provide on-demand legal/policy analyses and advocacy advice as required

### **Duration of Assignment, Duty Station and Expected Place of Travel**

The consultant will be contracted for 60 days over the course of 4 months, based in Bangkok but with travel to UNIAP Country Offices as needed.

### **Deliverables/Output**

Upon completion of the contract, the consultant will have submitted:

- Monthly progress/activity reports, documenting the policy and advocacy queries, analyses, developments, and major issues raised in the region in the past month; and
- Expected publication deliverables for advocacy and awareness raising, including:
  - COMMIT report on trafficking through formal recruitment mechanisms (PPC 6);
  - SIREN report on trafficking for marriage from Vietnam
  - Training curricula for ethics and human rights in anti-trafficking
  - Victim identification and self-identification tools for outreach to exploited migrant workers
  - Compiling and structuring updated legal content for UNIAP outreach, including the UNIAP website

### **Provision of Monitoring and Progress Control**

The Consultant's work will be monitored against an agreed monthly timeline, with progress indicators. UNIAP Counter Trafficking Technical Specialist will review the monthly progress/activity reports which the payment will be made based on submission of documentation up to supervisor's satisfactory.

### **Degree of Expertise and Qualifications**

- An advanced degree in law
- Demonstrated ability to handle sensitive information with discretion and professionalism
- Strong inter-personal communication skills and excellent team working skills
- Excellent skills in legal analysis and report writing
- Working experience in a government, NGO, or UN agency with one or more of the following issues: human trafficking, social research, human rights, migration, or governance
- Strong analytical skills, with an ability to identify program opportunities and priorities
- Ability to work under pressure and meet deadlines
- Excellent oral and written English skills, with an ability to write quickly and clearly
- Familiarity with Windows-based computer applications

***Desirable***

- Proficiency in at least one Mekong language

Please visit <http://www.undp.or.th/aboutus/jobs.html> to see full job descriptions. Interested persons should submit a detailed resume, and UN Personal History Form (P11) with a cover letter clearly stating the position title by **12 September 2010**. Women candidates are encouraged to apply. Kindly send the application to:

Procurement Unit

G.P.O Box 618, Bangkok 10501 or email to: [rcb.procurement.th@undp.org](mailto:rcb.procurement.th@undp.org)

Only shortlisted candidates will be notified